

# **Dexter Downtown Development Authority**

DECEMBER 16, 2021 <> 7:30AM

## ***Virtual Meeting***

### **MINUTES**

1. Call to Order: Called to order at 7:30 AM on December 16, 2021 by Chairman Doug Finn.

2. Roll Call

Doug Finn – Absent

Don Darnell – Present

Mike Fitzpatrick – Present

Carol Jones – Present

Shawn Keough – Present

Patrick Becker – Absent

Rich Bellas – Present

Mike Penn – Present

Karen Magdich – Attending remotely from the City of Pleasant Hill, California

Phil Mekas – Present

Fred Schmid – Absent

Randy Willis – Present

Also in attendance: Michelle Aniol, Community Development Manager and attending remotely: Gabriel Fitzpatrick, visitor.

3. Approval of Minutes from the November 18, 2021 Regular Meeting

*Motion Willis; support Bellas to approve the minutes of the Regular Meeting of November 18, 2021 with a correction on the Approval of the October 21, 2021 Minutes that 'Mayor Keough was absent for the meeting and did not vote Aye.*

*Ayes: Bellas, Darnell, Fitzpatrick, Jones, Keough, Magdich, Mekas, Penn, and Willis*

*Nays: None*

*Absent: Becker, Finn and Schmid*

*Motion carries*

4. Approval of Agenda:

*Motion Willis; support Penn to approve the agenda with the addition of New Business item 9a – Consideration of Sponsorship of an Ice Block for the Dexter Ice Fest.*

*Ayes: Willis, Penn, Mekas, Magdich, Keough, Jones, Fitzpatrick, Darnell and Bellas*

*Nays: None*

*Absent: Schmid, Finn, and Becker*

*Motion carries*

5. Pre-arranged Audience Participation: *None*

6. Non-Arranged Citizen Participation: *None*

7. Treasurer's Report: *Treasurer Mike Fitzpatrick presented the December Treasurer's Report including cash balances and the revenue/expense report.*

- a. December Invoices: *Invoices from Spartan Barricades for Main Street Barricades in the amount of \$639.37 and invoice from US Bank for Bond Fees in the amount of \$500.00 for a total of invoices in the amount of \$1,139.37.*

*Motion Keough; support Willis to approve the November Invoices in the amount of \$1,139.37*

*Ayes: Darnell, Jones, Mekas, Willis, Keough, Penn, Bellas, Fitzpatrick and Magdich*

*Nays: None*

*Absent: Becker, Finn and Schmid*

*Motion carries*

- b. Treasurer's Report –December 2021

*Motion Bellas; support Willis to approve the December DDA Treasurer's Report.*

*Ayes: Darnell, Fitzpatrick, Jones, Keough, Bellas, Penn, Magdich, Mekas, and Willis*

*Nays: None*

*Absent: Finn, Becker and Schmid*

*Motion carries*

8. Correspondence / Communications:

9. New Business

- a. Sponsorship of an Ice Block carving at the Dexter Ice Fest for an amount of \$375

*Motion Willis; support Mekas to sponsor an Ice Block carving at the Dexter Ice Fest for an amount of \$375.*

*Ayes: Bellas, Darnell, Fitzpatrick, Jones, Keough, Magdich, Mekas, Penn and Willis*

*Nays: None*

*Absent: Becker, Finn and Schmid*

*Motion carries*

10. Unfinished Business

- a. Reconsideration of Barrier-Free Parking Request

*Ms. Aniol reviewed the response of City Council to fund the Barrier-Free Parking Request at 150 Jeffords from the City's Parking Fund. The request was voted down by Council. Discussion followed.*

*Motion Willis: support Keough to postpone action regarding the barrier free parking request to its February meeting to allow time for City Council to reconsider the recommendation.*

Ayes: Willis, Penn, Mekas, Magdich, Keough, Jones, Fitzpatrick, Darnell and Bellas  
Nays: None  
Absent: Schmid, Finn and Becker  
Motion carries

11. Reports:

a. Mayor– Shawn Keough

*Mayor Keough includes his written report per packet and provided the following updates:*

- *Merry Christmas to all and thank you for serving on the DDA.*
- *The City has had some major changes this year – a new City Office Building, a new City Manager, new City Council Members, and street improvements in Dexter Crossing.*
- *Mayor Keough left the meeting at 8:20 AM.*

b. Staff – Michelle Aniol

*Ms. Aniol includes her written report per packet and provided the following updates:*

- *Updates are included in my report.*
- *At the next meeting will be information on voting on the transfer of property.*

12. Chairman's Report: *Next meeting –January 20, 2022*

13. Non-Arranged Citizen Participation:

*None*

14. Adjournment

*Motion Willis; support Mekas to adjourn the meeting at 8:29 AM*

*Unanimous voice vote approval with Becker, Finn, Schmid and Keough absent.*

Respectfully submitted,  
Carol J. Jones, Secretary

Approved for Filing: January 20, 2022